



Colorado Activity Professionals' Association

Call for Papers Speaker Packet

**2020 Annual Conference
Drury Inn & Suites
1170 Interquest Parkway
Colorado Springs, CO 80921
October 6 - 9, 2020**

CAPA Conference 2020 Call for Papers/Speaker Packet

The Call for Papers offers members and interested parties the opportunity to submit written proposals for continuing education programs to be offered at the 2020 Annual Conference. These sessions are open to all workshop registrants in attendance, and focus on topics and issues affecting providers, residents and the activity professional who work primarily in geriatrics.

* Due to the accreditation process, please complete all of the following submission criteria specifically and thoroughly.

First Page:

- ✓ Title of Presentation (must be descriptive of content)
- ✓ Learning Outcomes (minimum of three list objectives in measurable terms)
- ✓ Speaker Information (name, job title, complete address, phone, fax, e-mail)
- ✓ Program Description (provide a description of the session to be used in the conference brochure, limit to 50 words)

Second Page:

- ✓ Speaker Credentials (Attach one-page outlining your speaker credentials and relevant experience. Educational and academic preparation must be included.)

Third Page:

- ✓ Speaker Information (Attach a short introduction for yourself and your presentation. Your session introduction should set the tone of your presentation. The session monitor will be utilizing this introduction at the start of your session.)

Fourth Page:

- ✓ Presentation Requirements (Room setup, type of presentation, audio/visual needs. A table, microphone, flip chart, and screen will be available.)

Fifth Page(s):

- ✓ Handout Materials If being used, handouts may be mailed with this application or sent to the address below by August 24, 2020 for duplication. CAPA will copy up to 5 double-sided pages. After the deadline or if there are more than 5 pages, the handouts will be your responsibility to reproduce.

RETURN TO:

Debra Holmes
State Education Chair
capapandp@gmail.com
5955 Vinemesa Avenue
Beulah, CO 81023

Conference Dates: October 6 - 9, 2020
Conference Location: Colorado Springs, CO
Call for Papers deadline: May 22, 2020

*** This information is what is requested by the Credentialing Agencies for pre-approval of the sessions for continuing education. Continuing education is needed to keep our certifications current. Incomplete applications will delay the committee making a decision of acceptance.**