



Colorado Activity Professionals' Association

Call for Papers Speaker Packet

2021 National Activity Professionals' Day

Vivage Management

12136 W. Bayaud Avenue, Suite 200

Lakewood, CO 80228

January 22, 2021

CAPA NAP Day 2021 Call for Papers/Speaker Packet

The Call for Papers offers members and interested parties the opportunity to submit written proposals for continuing education programs to be offered at the *2021 NAP Day Workshop*. These sessions are open to all workshop registrants in attendance, and focus on topics and issues affecting providers, residents and the activity professional who work primarily in geriatrics.

* Due to the accreditation process, please complete all of the following submission criteria specifically and thoroughly.

First Page:

- ✓ Title of Presentation (must be descriptive of content)
- ✓ Learning Outcomes (minimum of three list objectives in measurable terms)
- ✓ Speaker Information (name, job title, complete address, phone, fax, e-mail)
- ✓ Program Description (provide a description of the session to be used in the conference brochure, limit to 50 words)

Second Page:

- ✓ Speaker Credentials (Attach a one-page resume outlining your speaker credentials and relevant experience. Educational and academic preparation must be included.)

Third Page:

- ✓ Speaker Information (Attach a short introduction for yourself and your presentation. Your session introduction should set the tone of your presentation. This introduction will be utilized at the start of your session.)

Fourth Page:

- ✓ Presentation Requirements (Room setup, type of presentation, audio / visual needs. A table, cordless microphone, flip chart, screen will be available.)

Fifth Page(s):

- ✓ Handout Materials (If being used, handouts may be mailed with this application or be sent at least six weeks prior to the workshop for duplication. CAPA will copy any handouts up to 5 pages (front and back). After the deadline or if there are more than 5 pages, the handouts will be your responsibility to reproduce.)

RETURN TO:

Debra Holmes ADC, AAP-BC, CDP

CAPA Education Chair

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Workshop Date: January 22, 2021

Workshop Location: Lakewood, CO

Submission deadline: August 28, 2020

*** This information is what is requested by the Credentialing Agencies for pre-approval of the sessions for continuing education. Continuing education is needed to keep our certifications current. Incomplete applications will delay the committee making a decision of acceptance.**